



INSTITUTE FOR CAPACITY DEVELOPMENT (ICAD)

CALL FOR EXPERTS (CONSULTANTS AND TRAINERS)

Background

KCAU -ICAD is the consultancy and capacity building arm of KCA University (KCAU) which is a premier accountancy and finance university, founded as Kenya College of Accountancy in 1989 by the Institute of Certified Public Accountants of Kenya (ICPAK) to improve the quality of accountancy and financial management training in the country.

KCAU -ICAD was founded in 1999, to provide consulting and capacity building through seminars, workshops and conferences. We provide cutting edge solutions to our clients as we provide exciting growth opportunities to our consulting team and trainers.

KCAU -ICAD frequently engages experts under individual contracts to work on short-term projects either as a consultant or a training facilitator.

The Call

In line with our Strategic Plan 2020-2024, we are pleased to invite applications from experienced professionals from diverse fields as listed below. These experts shall be called upon from time to time to undertake different assignments in line with their expertise.

Kindly submit a **detailed profile, CV, copies of your academic certificates** and your contact details to: icad@kca.ac.ke to reach us on or before **20th March 2020**.

Areas of Expertise

- Public Policy and Transformation
- Public Administration
- Devolution and Governance
- Public Finance
- Insurance and Risk Management
- Manufacturing and Operations
- Procurement, Logistics, Warehousing and Supply Chain Management



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- Value chain analysis
- Private Equity & Investment
- Social and Community Development
- ICT and Telecommunications
- Marketing, Communication and Public Relations
- Governance, Leadership and Civil rights
- Change Management
- Gender studies
- Strategic Planning and Change Management
- Security and Intelligence
- Media and Communication
- Travel, and Tourism
- Project Management, Monitoring and Evaluation
- Human Resource Development
- Coaching and Mentoring
- Team Building
- Big Data and Advanced Analytics
- Statistics
- Research, Expert Surveys and Feasibility Studies
- Environmental and Social Impact Assessments
- Monitoring and Evaluation
- Value for Money Assessment
- Market Assessment
- Institutional Capacity Assessment
- Records and Archives Management
- Performance Management
- Resource Mobilization and Managing Donor Funds and Projects
- Donor Funding Consultancy
- Development Effectiveness, Aid Effectiveness, NGO Management
- Retail and Fast-Moving Consumer Goods
- Agribusiness Value Chain
- Financial Markets
- Banking and Finance
- Accountancy, Financial Reporting and Audit
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How are candidates selected from the Consultants Database?



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Experts who are registered in the Consultants Database are available for consideration whenever relevant opportunities arise. Shortlisted candidates are contacted directly by the relevant team at the Institute.

Format of the CV and Profile

Position: Socio-Economist/M&E Expert		Candidate: * Prime ✓	
Candidate information Prof/Dr/Mr xxxx has over 10 years work experience in basic and action research in development, agriculture and extension; community mobilization and training for rural development action; Workshop/seminar facilitation; community education; project management; training in action and basic research methods; specific skills in needs assessment/analyses, strategic planning and program development, training in participatory methodologies, project management and monitoring & evaluation. Prof/Dr/Mr xxxx has been a Trainer in participatory methodologies, extension, community development, project planning & management. He has Skills and experience in Action & Basic Research, M&E, Social & Policy Analysis, and Community Mobilization		1. Name of candidate Prof/Dr/Mr xxxx	2. Date of Birth xxxxxx
		3. Professional qualifications Member of the International Society for Third-Sector Research (ISTR), Baltimore, USA Member of Kenya Evaluation Association (KEA) Member of African Gender & Development Network (AGDEN) Member of Africa Evaluation Association (AfrEA) & Kenya's Representative to the general assembly	
Present employment Lecturer	4. Name of employer: xxxxxx	5. Address of employer: P.O. Box xxxxxx Nairobi	
	Job title of candidate: Sociologist	Years with present employer: 5 Years	

Detailed CV

NAME OF STAFF: **XXXXXX**



INSTITUTE FOR CAPACITY DEVELOPMENT (ICAD)

NATIONALITY: XXXXX

DATE OF BIRTH: XXXXX

MEMBERSHIP IN PROFESSIONAL SOCIETIES

- Member, Professional Trainers Association of Kenya (PTAK)

ACADEMIC QUALIFICATIONS

2017-2019: Moi University

PhD in Zoology

2011-2013: University of Nairobi, School of Business

Master of Science (Finance)

2005-2009: University of Nairobi, School of Business

Bachelor of Commerce (Hon. Finance)

KEY SKILLS

High - Level Policy Analysis Skills, xxxxxxxx, xxxxxxxx, xxxxxxxx.

EMPLOYMENT RECORD

RELEVANT CONSULTANCY EXPERIENCE

CERTIFICATION:

I, the undersigned, certify that these data correctly describe me, my qualifications, and my experience.

Date__22/12/2020__

Signature of Staff Member / Authorized Representative